

## D. Fire Safety and Smoking

1. Safety Equipment – The misuse of fire alarms, tampering with fire equipment, or blocking evacuation routes or exits is prohibited. Residents must not attach items to or hang items from sprinkler heads. Residents must maintain and keep all fire safety equipment in their contracted space in proper working condition at all times. This includes reporting any malfunctioning or otherwise compromised fire safety equipment to the Office of Residence Life.
2. Power Strips and Surge Protectors
  - a. Power strips and surge protectors must be approved by a national testing agency (Under-writers Laboratory or Factory Mutual).
  - b. Do not plug a power strip/surge protector into another strip/surge protector (piggybacking).
  - c. There should not be more than one power strip/surge protector plugged into a dual electrical outlet.
  - d. Use only power strips/surge protectors that have a built-in breaker. These units are designed to trip the breaker if the strip is overloaded or there is a surge in electricity.
3. Cooking – Due to the possible fire hazard, Guinan residents are not permitted to use any cooking equipment in their rooms other than their assigned microwave/refrigerator unit. Residents may not leave any item being cooked unattended or use any cooking equipment for anything other than its intended purpose.
4. Guinan Hall Kitchen – The Guinan kitchen is intended for use by Guinan residents and the Residence Life Staff. Reservations are processed through the Office of Residence Life, provided the reservation is made at least 24-hours in advance. In order for a student to be let into the Guinan Hall Kitchen, they must leave their student ID at the Guinan Front Desk upon signing in and retrieve it upon signing out. The kitchen and cookware/supplies must be cleaned by the resident after each use – charges may be applied if these supplies are broken or damaged.
5. Smoking – Residents must be outside and at least 25 feet from the entrance of any facility when smoking. The term “smoking” is intended to mean the inhaling, exhaling, burning, or carrying of a lighted cigarette/electronic cigarette, cigar, pipe, or other lighted tobacco product, in any manner, or in any form. Smoking is not allowed on balconies or within the courtyards or gates of University housing. Failure to comply with these restrictions can lead to fines and disciplinary referrals.
6. Disposal of Tobacco Products – Cigarette/cigar butts, tobacco, ashes, matches and matchboxes/books must be properly extinguished and then placed in a trash receptacle.